

## CLAXTON & SAND HUTTON PARISH COUNCIL

### To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 16 March 2026 at 7.30p.m. for the purpose of transacting the following business.

*Gill Gimes*

Clerk to the Council

### AGENDA

1. Apologies for Absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

2. Declaration of Interests

To record declarations of interest in items on the agenda

3. Minutes

To confirm the minutes of the meetings held on Monday 19 January 2026 and 9 February 2026

4. To discuss matters arising since previous minutes:

- To approve the appointment of a locum Parish Clerk from 18<sup>th</sup> March 2026 and the recruitment of a permanent Parish Clerk.

5. Public Questions and Participation

- Traffic on Upper Helmsley Road

6. Planning

To report and make relevant recommendations on new planning applications:

- ZE26/00024/HOUSE Erection of garden shed and installation of small raised deck (retrospective) 5 Claxton Grange Cottages, Helmsley Cottage Malton Road Claxton.
- ZE25/01402/HOUSE Formation of additional vehicular access to include dropped kerb onto Main Street to allow the formation of an entry and exit driveway 25 Main Street Sand Hutton.

7. Parish Matters

To receive matters raised by members:

- Application for S106 funding for Claxton Grange development.
- Installation of a speed camera in Claxton.
- Dumping of waste at Gravel Pit Farm.

8. Parish Clerk's Report
9. Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

- Accounts for the year 2025-26
- Ear marked funds  
Members are asked to approve:
  1. The ear marking of £450 from General Funds to cover anticipated street lighting maintenance and electricity costs relating to 2025-2026 not yet invoiced.
  2. The release of £1,200 from ear marked funds to cover part of the costs incurred in 2025-26 for the LED light installation
- Payment Approval  
Members are asked to approve the following payments:
  1. Hire of village hall for meeting on 9<sup>th</sup> February £12.50
  2. Hire of village hall for meetings July 2026 – May 2027 £75.00
  3. Councillor training YLCA £115.00 (approved at meeting on 9<sup>th</sup> February)
  4. Parish Clerk salary to 17<sup>th</sup> March 2026 £149.69
  5. Replacement plinth Claxton waste bin Glasdon UK £118.04. To be reimbursed to Chairman. (expenditure approved by email)
- Members are asked to confirm the following payment:
  1. Grass cutting N.T Fargher £330.00

10. Meeting Dates 2026-27

- Future dates of the Parish Council meetings already agreed:  
18<sup>th</sup> May (includes Annual Parish Meeting & Annual Parish Council Meeting)
- Meeting dates to May 2027:  
  
20<sup>th</sup> July; 21<sup>st</sup> September; 16<sup>th</sup> November; 18<sup>th</sup> January 2027; 15<sup>th</sup> March 2027; 17<sup>th</sup> May 2027.  
  
Annual Parish Meeting & Annual General Meeting 17<sup>th</sup> May 2027  
  
All meetings will commence at 7.30pm